Data Governance Executive Committee Charter

Purpose
Lehigh University's Strategic Plan, *Inspiring the Future Makers*, launched June 2023, draws attention to the foundational initiatives of "Decision making informed by qualitative and quantitative data and analysis" and an "Organization of the future." The purpose of the Data Governance Executive Committee is to align the work of the Data Governance Program with priorities established in these foundational initiatives and other strategic plan goals, by prioritizing projects, advocating for resources needed to support strategic priorities, and providing policy guidance and oversight to ensure the success of the Data Governance Program. The mission of the Data Governance Program is to promote data integrity and quality and to facilitate data-informed decision-making, as well as broader enterprise-wide data asset management efforts at Lehigh University.

Responsibilities
The Data Governance Executive Committee is responsible for:
- Determining priority of major data-related projects
- Providing executive level guidance to the data governance and stewardship programs and review progress of work periodically
- Providing inputs and policy guidance to the development of enterprise data management infrastructure and reporting capabilities
- Advocating for resources to critical projects where appropriate
- Assisting in removing barriers to the implementation and on-going operations of the program

Meetings
The Data Governance Executive Committee will meet once per semester, with the flexibility to add more meetings if certain projects require it.

Members
The Data Governance Executive Committee is comprised of the following roles:
- Vice Provost for Library and Technology Services (co-chair)
- Associate Vice President for Institutional Data (co-chair)
- Deputy Provost for Undergraduate Education
- Director of Financial Planning
- Associate Vice President for Human Resources
- Assistant Vice President, Information Services for Development and Alumni Relations
- Vice Provost for Research
- Five faculty representatives
- Data Governance Officer (Ex-Officio & Non-Voting)
- Chief Technology Officer (Ex-officio & non-voting)
- Data Strategist (Ex-officio & non-voting)

Minutes
- Summary of meeting notes will be taken and posted on **D.G. Executive Committee Agendas/Minutes**
- Committee will review and approve the meeting notes

Version: October 30, 2023